



Pet Ownership and Dog Licence Application



The Town of Richmond Hill is concerned about the welfare of all its residents, including the four-legged kind and, therefore, has created this flyer to assist pet owners.

Inside you will find information on by-laws that every pet owner should be aware of and adhere to, including humane care basics such as food, water, exercise, attention and veterinary care as may be required to keep the animal in good health. This flyer also contains an application form for obtaining a dog licence.



Town of
RICHMOND HILL
www.richmondhill.ca

Barking and Excessive Noise

Pet owners are reminded that, in addition to by-laws concerning health, safety and licensing, the Town also has a Noise By-law that bans noise, including the persistent barking of dogs at **all times**. Be a good neighbour and keep your pets from barking or making excessive noise during these times.

Walking Your Dog

If you are walking your dog in any of the Town of Richmond Hill parks, there is information you should be aware of:

√ Your dog must be on a leash of a maximum length of two metres at all times.

√ You must immediately pick up and dispose of any excrement that your dog deposits.

√ Dogs are not allowed to be within three metres of any pond, lake or other body of water in the park.



Adopting a Pet

If you are interested in adopting a pet, contact the OSPCA or the Toronto Humane Society.

Emergency Phone Numbers

OSPCA	1-888-668-7722
Wildcare Wildlife Rehabilitation Centre	(905) 832-6957
Poison Information	1-800-268-9017
Toronto Humane Society	(416) 392-2273
Richmond Hill By-law Enforcement	(905) 771-0198

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If Your Pet is Lost

If your pet is lost, you may contact the OSPCA at 1(888) 668-7722 to determine if your pet is being held at this facility. You may also contact Pet Valu Discount Pet Foods at (905) 884-3911 or the Town's Licensing Office at (905) 771-8840. In addition, you may wish to place an ad in local newspapers and post "lost" notices in area stores, pet shops and veterinary clinics.

The best way to find a lost pet is to ensure he/she is licensed, wears a name tag and is microchipped. For more information on microchipping, visit your veterinarian.

Notice to All Dog Owners

All pet owners in Richmond Hill are reminded that it is important to adhere to the rules of responsible pet ownership and, as such:

√ All dogs, when off of the owner's property, must be on a leash and under the control of a capable and responsible person.

√ Any dog found running at large will be impounded by the Animal Control Officer.

√ The owner(s) of any dog found running at large may be charged by the Animal Control Officer or any citizen and, upon conviction, may be liable to a fine of up to \$5,000 as provided for in the *Provincial Offences Act*.

√ All dogs that reside within the Town of Richmond Hill must be licensed annually; Proof of Rabies vaccination is also required.

√ The Town encourages pet owners to attend to the overall well-being of their animals.

Dog Licence Application

If you own one or more dogs and have not purchased a dog tag for the current year, you may do so by cutting out this form and mailing it, complete with the required fee and a copy of the current Rabies Vaccination Certificate to:

Town of Richmond Hill,
Licensing Section, P.O. Box 300,
Richmond Hill, ON L4C 4Y5

Additional copies of this application can be obtained from the Licensing Office at 225 East Beaver Creek Road or on the Town's Website, www.richmondhill.ca. Licenses may also be purchased from a door-to-door vendor provided by the Town, at Pet Valu Discount Pet Foods and from participating veterinary clinics.



Important Information For Pet Owners

All dog and cat owners in Richmond Hill are reminded of the importance of being a responsible pet owner and a good neighbour, and should be aware that by-laws exist pertaining to animal trespassing and the removal of pet excrement. They include:

Animal trespassing prohibited - No person who owns, harbours or possesses any animal shall allow it to trespass on private property, even when on a leash. This includes cats.

Immediate excrement removal - Any person who owns, harbours or possesses any animal as a pet shall clean up after it immediately.

Unspayed female confinement - Every person who has custody or control of an unspayed female animal shall, during each period that the animal is in heat, keep it confined so that it will not attract other animals.

Outdoor enclosure requirements - If an animal is kept out-of-doors, the person having its custody or control shall at all times provide for its use a structurally sound, weatherproof, insulated enclosure with off-the-ground flooring, that shall be located not less than five feet from the property line.

These By-laws are enforceable and any person who contravenes these provisions, if convicted, is liable to a fine or penalty as provided for in the *Provincial Offences Act*.



General Information

Richmond Hill residents are permitted to keep up to four licensed dogs and a maximum of six cats on their premises, unless the property is being used as a Licensed Kennel.



Licensing Your Dog

Richmond Hill residents are reminded that every dog in Richmond Hill must be licensed every year on or before December 31. In addition, every dog must receive an annual Rabies vaccination. Each dog being licensed must hold a valid

Rabies Certificate. Here are the fees:

Dogs - NOT Spayed/Neutered

- first dog per household: \$25
- second and each additional dog: \$40

Spayed/Neutered

- first dog spayed/neutered: \$10
- second or each additional dog: \$20

Dogs owned by seniors: \$5 each

Replacement tags: \$1

Please note: These fees are subject to change in June 2009. Call (905) 771-0198 to find out more.

Additional copies of the licence application form can be obtained from the Licensing Office, Municipal Offices, located at 225 East Beaver Creek Road, 3rd Floor, between 8:30 a.m. and 4:30 p.m. or on the Town's Website at www.richmondhill.ca. In addition, licenses may be purchased from a door-to-door vendor provided by the Town, at Pet Valu Discount Pet Foods and from participating veterinary clinics.

Prohibited Animals

The keeping of animals listed below are prohibited in the Town of Richmond Hill:

- * Snakes (pythonidae and boidae)
- * Venomous reptiles
- * Non-human primates
- * Crocodiles and alligators

Cleaning Up After Your Pet

The Town of Richmond Hill reminds all residents that it is the responsibility of every pet owner to pick up excrement left behind by their pet. This obligation is enforced and also stipulates that no person shall allow their pet to trespass on private property even when on a leash.

Any person who contravenes these By-laws and is found guilty of the offence is liable to a fine of not more than \$1,000, exclusive of costs assessed by the court over and above the fine.



Reporting Incidences

If you live in Richmond Hill and see a dog running at large or if you are involved in an incident with a dog you may contact the Town's Animal Control Officer at the Ontario Society for the Prevention of Cruelty to Animals (OSPCA) at (905) 898-7122, ext. 319 or the Licensing Enforcement Section at the Town of Richmond Hill at (905) 771-0198. If you are the victim of an attack by a dog or your pet has been attacked, you should immediately report the incident by contacting the OSPCA, as well as the York Regional Police at (905) 773-1221.

Dog Licence Application Form

(Please PRINT all information clearly and fill out one form per dog. Owners must license dogs every year on or before December 31)

Owner's Name: _____

(last name, first name)

Address: _____

(include postal code)

Telephone: _____

Fee: _____

Date: _____

Name of Dog: _____

Breed: _____

Date of Rabies Vaccination: _____

Sex: _____

Age:

Colour: _____

