

Residential Project Guidelines

Residential infill in an existing neighbourhood brings many benefits to our community. However, unless a construction project is well planned and managed, it can result in disruptive and unfavourable situation. By being respectful to the neighbours, communicating with them openly and following good construction practices, you can limit unwanted complaints and build a lasting, positive profile for yourself and the neighbourhood. To protect the safety and continued enjoyment of our community, the City of Richmond Hill recommends the following guidelines.

Guidelines

- Post the issued building permit on-site and ensure it is visible from the street.
- Communicate with adjacent home/property owners **before** the work starts, so they are informed of the proposed project, the approximate timing and whether they can expect any disruption/inconvenience.
- Regularly communicate with the neighbours. If the construction project is delayed, provide your neighbours with updates.
- Where a construction or demolition site presents a hazard to the public, the owner shall ensure that the site is suitably fenced and maintained to prevent public access onto the construction site.
- Contact Ontario One Call to locate all of your utility lines prior to excavation (contact information provided below).
- Provide shoring during excavation to protect adjacent properties, if necessary.
- Before cutting or moving materials, advise the neighbours if fences, trees, shrubs are going to be disturbed so they are aware in advance. Discuss the property limits so all parties are aware where the property line exists.
- The removal of trees on private property is controlled through the City of Richmond Hill Tree Preservation By-law. Please visit the [Tree Cutting Permit page](#) or contact the Park and Natural Heritage Planning section (Planning Department contact information provided below).
- Maintain a clean site. Garbage is to be kept on your site in a container.
- Mud or dust on sidewalk or roads must be cleaned at the end of each day. No material is to be stored on roads, boulevards and/or adjacent properties.



- Trades parking is recommended on one side of the street only.
- Noise related to construction can occur between 6 a.m. to 10 p.m., Monday to Sunday. Please visit RichmondHill.ca/Bylaws for additional information.

Contact Building Division Staff

Building Permit General Inquiry

905-771-8810

building@richmondhill.ca

Building Inspections

905-771-5465

buildinginspections@richmondhill.ca

Additional Contact Information

Ontario One Call Before You Dig

Locate your utilities before you dig

1-800-400-2255

www.OntarioOneCall.ca

Electrical Safety Authority (ESA)

(File a Notification of Work with ESA)

1-800-372-7233

www.esasafe.com

City of Richmond Hill – Planning and Infrastructure Services Department

905-771-8910

Alectra Utilities (Hydro)

(Electricity utilities and distribution)

1-833-ALECTRA (1-833-253-2872)

www.alectrautilities.com

Enbridge Gas Inc.

(Gas distribution)

1-888-427-8888

www.enbridgegas.com