



Application for a Compliance Audit of Election Campaign Finances 2022 Municipal Elections

General Information:

Under the *Municipal Elections Act, 1996* ("Act"), candidates, registered third party advertisers, and contributors are bound by specific election campaign finance rules. Candidates and registered third party advertisers must file provincially prescribed financial statements with the municipal clerk outlining their campaign finance activities.

Any eligible elector who believes on reasonable grounds that a candidate or registered third party has contravened one or more of the election finance rules in the Act may submit an application for a compliance audit of the candidate or registered third party's campaign finances.

Submitting a request for compliance audit:

All requests for a compliance audit must be submitted using this application form. A separate application form is required for each individual candidate or registered third party advertiser.

Application forms must be submitted to the municipal clerk in person during regular business hours.

Application Deadlines

For the 2022 Municipal Elections, a request for a compliance audit must be filed with the municipal clerk by:

1. **June 29, 2023**, for a candidate or third party advertiser who filed their financial statement by 2 p.m. on March 31, 2023;
2. **Within 90 days** of the date on which a candidate or third party advertiser filed their financial statement if the statement was filed within 30 days of March 31, 2023; or
3. **December 28, 2023** if the request pertains to the supplementary financial statement of a candidate or third party advertiser who extended their campaign due to a deficit.

Recovery of Costs

Applicants should be aware that if the Joint Compliance Audit Committee orders a compliance audit and the auditor's report indicates that there was no apparent contravention by a candidate and the committee finds that there were no reasonable grounds for the application, the council or local board is entitled to recover the auditor's costs from the applicant.

School Board Candidates

The Joint Compliance Audit Committee does not receive applications to audit school board trustee campaigns. For more information about compliance audits of school board trustee candidates, please contact the school board directly.

Further information:

For more information about election campaign finance compliance audits, you can visit the City of Richmond Hill's Joint Compliance Audit Committee website at <https://www.richmondhill.ca/en/our-services/joint-compliance-audit-committee-information.aspx> or contact the Office of the Clerk by email at elections@richmondhill.ca.



**Joint Compliance Audit Committee
Application for a Compliance Audit
2022 Municipal Elections**

Applicant Information

Name:			
Full Address:			
Telephone (day):		Email:	

Candidate or Registered Third Party Advertisers Information

Name:			
Type:	<input type="checkbox"/> Candidate <input type="checkbox"/> Third-party Advertiser		
If Candidate, for which office?	<input type="checkbox"/> Mayor <input type="checkbox"/> Regional and Local Councillor <input type="checkbox"/> Councillor [Ward (if applicable): _____]		

Municipality where Candidate was nominated or Third Party Advertiser was registered

Richmond Hill

Reasons for requesting a Compliance Audit
(attach additional pages and documentation, if applicable)



Reasons for requesting a Compliance Audit (continued)

[Empty space for providing reasons for requesting a compliance audit]

I have attached additional pages of information (number of additional pages attached _____)

Declaration of Applicant

I, the above named applicant, by signing below declare that:

1. I am an elector qualified to vote in municipal elections held in the above named municipality.
2. For the reasons set out above (and in the attached documents, if any), I believe on reasonable grounds that the above-named candidate or registered third party has contravened one or more provisions of the *Municipal Elections Act, 1996* (the Act), as amended, relating to election campaign finances.
3. I understand that if the Joint Compliance Audit Committee appoints an auditor to conduct a compliance audit and the auditor's report indicates that there was no apparent contravention of the Act and the Committee finds that there were no reasonable grounds for my application, Council is entitled under the Act to recover the auditor's costs from me.

Date: _____

Applicants signature

Personal Information Collection Notice

The personal information on this form is collected pursuant to section 88.33 or 88.35 of the *Municipal Elections Act, 1996*, and will be used to process your request for a compliance audit of a candidate or registered third party advertiser election campaign finances. The personal information on this form will be part of a publicly available record. Questions about the collection and use of the personal information on this form should be directed to the Office of the Clerk, City of Richmond Hill, 225 East Beaver Creek Road, Richmond Hill ON L4B 3P4, elections@richmondhill.ca