



## **Council Meeting Revised Agenda**

**C#04-20**

**Wednesday, February 12, 2020, 9:30 a.m.**

**Council Chambers**

**225 East Beaver Creek Road**

**Richmond Hill, Ontario**

*His Worship*

*Mayor Dave Barrow*

- 1. Call to Order/National Anthem**
- 2. Public Forum (not to exceed 15 minutes)**
- 3. Council Announcements**
- 4. Introduction of Emergency/Time Sensitive Matters**
- 5. Adoption of Agenda**
- 6. Disclosures of Pecuniary Interest and General Nature Thereof**
- 7. Adoption of Previous Council Minutes**
  - 7.1 Council Meeting C#01-20 held January 22, 2020
  - 7.2 Council Public Meeting C#02-20 held January 22, 2020
- 8. Identification of Items Requiring Separate Discussion**
- 9. Adoption of Remainder of Agenda Items**
- 10. Public Hearings**
- 11. Presentations**
- 12. Delegations**
  - \*12.1 Jim Vollmershausen, President, Richmond Hill Historical Society, regarding the

Demolition Request for 11575 Yonge Street, the former Jefferson Schoolhouse - (refer to Item 13.4.1)

- \*12.2 Wilhelm Bleek, 136 Centre Street West, regarding the Demolition Request for 11575 Yonge Street - the former Jefferson Schoolhouse - (refer to Item 13.4.1)
- \*12.3 Carrie Tai, Neighbours for the Planet, regarding Richmond Hill Climate Change Actions - (refer to Item 13.8)
- \*12.4 Liz Couture, Richmond Hill resident, regarding Richmond Hill Climate Change Actions - (refer to Item 13.8)
- \*12.5 Kathleen Wong, Blue Dot Richmond Hill, regarding Richmond Hill Climate Change Actions - (refer to Item 13.8)

### 13. Committee and Staff Reports

- 13.1 Minutes - Richmond Hill Heritage Centre Advisory Committee meeting HCAC#03-19 held November 27, 2019

**a) That the minutes of the Richmond Hill Heritage Centre Advisory Committee meeting HCAC#03-19 held November 27, 2019, be adopted.**

- 13.2 Minutes - Youth Action Committee meeting held January 15, 2020

**a) That the minutes of the Youth Action Committee meeting held on January 15, 2020 be adopted as circulated.**

- 13.3 Minutes - Budget Committee of the Whole meeting BCW#01-20 held January 28, 2020

That the minutes of the Budget Committee of the Whole meeting BCW#01-20 held January 28, 2020 be adopted as circulated and the following recommendations approved:

- 13.3.1 SRCFS.19.052 – Liberal Advertising Contract and Notice Policy (Additional Information) - (BCW Item 4.1) - (Proposed By-law 12-20)

**a) That Council approve the changes to the manner in which the City provides public notices and advertises services and events, as generally described in staff reports SRCFS.19.052 and SRCFS.19.044 (Attachment A to staff report SRCFS.19.52);**

**b) That the Office of the Clerk's 2020 Operating Budget for Advertising expenses be reduced to reflect the approved changes to the manner in**

which the City provides public notices and advertises services and events, as described in staff report SRCFS.19.052;

c) That a By-law to repeal and replace Notice By-Law 170-07, being Chapter 278 of the Municipal Code, as generally described in staff report SRCFS.19.052, be enacted;

d) That all Council approved policies requiring newspaper notices be deemed amended to only require website and other digital media notices;

e) That staff report back on alternatives to advertise City events and services in ethnic media.

13.3.2 SRCFS.20.007 – 2020 Business Improvement Area (BIA) Proposed Budget - (BCW Item 4.2)

a) That the 2020 operating budget of \$129,940 for the Village of Richmond Hill Business Improvement Area as provided within staff report SRCFS.20.007 be approved;

b) That the amount of \$129,940 be levied upon the rateable properties in the improvement areas.

13.3.3 SRCFS.20.005 – Capital Project Financial Status Report - (BCW Item 4.3)

a) That all capital projects listed in Appendix “A” to staff report SRCFS.20.005;

i) Be closed;

ii) Projects with unexpended funds be returned to source(s) as identified;

iii) Projects with overspent funds be funded as identified.

b) That Budget and Funding Adjustments, as noted in Appendix “B” to staff report SRCFS.20.005, be approved;

c) That the Status of Capital Projects List in Appendix “E” to staff report SRCFS.20.005, be received.

13.3.4 SRCFS.20.001 – Stormwater Management Rate Structure - (BCW Item 4.5)

a) That Council approve the implementation of the new Stormwater Management Rate structure by site area as described in staff report

**SRCFS.20.001 starting in 2022;**

**b) That staff continue to manage and prioritize the projects in the City's stormwater management capital program to ensure long-term sustainability of the Water Quality Protection Reserve Fund.**

13.3.5 **SRCFS.20.002 – 2020 Draft Operating Budget - (BCW Item 4.6)**

**a) That the 2020 City Operating Budget;**

**i) Summarized in Appendix “A” to staff report SRCFS.20.002 with a recommended budget increase of \$1,162,900 and a total tax levy of \$117,211,700 (excluding supplementary taxes), be adopted with the following adjustments;**

**1) the costs associated with the 4 new firefighters approved as part of the 2019 Operating Budget be removed from the 2020 Operating Budget.**

**ii) That the 2020 Seniors Tax Assistance Grant be increased to \$404;**

**iii) That draft By-law 2-20, attached as Appendix “D” to staff report SRCFS.20.002, be enacted to adopt the 2020 City Operating Budget.**

**b) That the Capital Asset Sustainability Fee budget increase of \$1,160,500 and total fee levy of \$5,392,100 for the 2020 taxation year, be adopted;**

**c) That draft By-law 3-20, attached as Appendix “E” to staff report SRCFS.20.002, be enacted to adopt the 2020 Water, Wastewater and Stormwater Budgets;**

**d) That the Financial Outlook (attached as Appendix “C” to staff report SRCFS.20.002) be received;**

**e) That, as required by Ontario Regulation 284/09, Municipal Act 2001, the compliance report attached as Appendix “G” to staff report SRCFS.20.002, be approved for expenses that have been excluded from the 2020 Draft Budget.**

13.4 **Extract - Heritage Richmond Hill meeting HRH#08-19 held December 10, 2019**  
**(Deferred from the January 22, 2020 Council meeting)**

13.4.1 **SRPRS.19.199 - Demolition Request for 11575 Yonge Street - the former Jefferson Schoolhouse - City File D12-07486**

(Staff Report SRPRS.19.199 is attached for Council's reference)

**That the Heritage Richmond Hill Committee recommends to Council:**

- a) That staff report SRPRS.19.199 regarding the demolition request for 11575 Yonge Street, the former Jefferson Schoolhouse, be received;**
- b) That the application to demolish the heritage designated former Jefferson Schoolhouse, located at 11575 Yonge Street, be denied;**
- c) That the City Clerk provide notice of its decision to the owner, to the Ontario Heritage Trust, and be published in a local newspaper;**
- d) That the Manager of Real Estate be directed to contact the landowner to begin discussions to investigate the feasibility of purchasing the former Jefferson Schoolhouse located at 11575 Yonge Street;**
- e) That the supplemental information provided by D. Kelly, on behalf of the Designation Sub-Committee, regarding the former Jefferson Schoolhouse located at 11575 Yonge Street, be received.**

**13.5 SRCS.20.01 - 2020 Community and Cultural Grant Program**

(Referred from the January 22, 2020 Council meeting)

- a) That the Community and Cultural Grant applications listed in Appendix 'A' to Staff Report SRCS.20.01 be received;**
- b) That Community and Cultural Grants totaling \$64,820 be provided to the following organizations and individual artists:**
  - Alzheimer Society of York Region - \$2,475**
  - Art in Migration - \$5,000**
  - Bridge to Artists - \$2,500**
  - Burr House Spinners and Weavers - \$500**
  - Chorus York - \$2,000**
  - High Note Avante Productions Inc. - \$5,000**
  - Home on the Hill Supportive Housing - \$2,750**
  - Iranian Canadian Teens Club - \$3,000**
  - Jessica Leung - \$2,500**
  - Kindred Spirits Orchestra - \$2,500**
  - Michelle Zikovitz - \$750**

- Opera York - \$5,000
- Project 99A - \$2,095
- Richmond Hill Concert Band - \$5,000
- Richmond Hill Philharmonic Orchestra - \$5,000
- Richmond Hill United Church - \$3,000
- Robin Hesse - \$4,000
- Sean Cisterna - \$5,000
- Shadowpath Theatre Productions - \$5,000
- York Region Indian Seniors Club - \$1,750

13.6 SRCS.20.02 - Replacement of Holiday Lighting Decorations for the City of Richmond Hill Single Source Award

**a) That the non-competitive acquisition pursuant to Procurement By-law 113.16 Appendix B, Part II – Single Source Acquisitions Section b) “an Unforeseen Situation of Urgency exists and the Goods and/or Services cannot be obtained in time by means of a competitive Procurement be approved;**

**b) That additional funding of \$5,200 from the Infrastructure Repair and Replacement Fund be approved.**

13.7 SRPRS.20.026 - Request for Approval - Private Street Naming Application - Dormer Bond Inc. - City File D15-19057

**a) That Staff Report SRPRS.20.026 regarding the Private Street Naming Application submitted by Dormer Bond Inc. for the lands known as Lots 68 to 71 and Part of Lots 72 and 73, Plan 136 (Municipal Addresses: 12850, 12860, 12864, 12868, 12874 and 12890 Yonge Street and 1, 3 and 5 Bond Crescent) be approved subject to the following:**

**(i) that the names “Sayers Lane (P)” and “Phelps Lane (P)” be added to the Council Approved Street Name List;**

**(ii) that the proposed private street names Sayers Lane (P) and Phelps Lane (P) be approved in accordance with Staff Report SRPRS.20.026;**

**(iii) that staff be directed to bring forward a by-law to a regularly scheduled Council meeting to implement the approval of the proposed private names upon finalization of the development applications.**

13.8 SRPRS.20.011- Richmond Hill Climate Change Actions

- a) That Staff Report SRPRS.20.011 regarding Richmond Hill Climate Change Actions be received for information.
- 13.9 SRPRS.20.021 – Assumption of Municipal Sanitary Sewer - Denham Custom Design and Build Inc. - 51 Hall Street and 56-60 Wright Street - Related File D06-15040 - (Proposed By-law 16-20)
- a) That the assumption of external municipal sanitary sewer and related appurtenances within the Hall Street road allowance associated with the Site Plan Agreement D06-15040, be approved.
- 13.10 SRPRS.20.029 – Amendment to the Building By-law (By-law 55-19, as amended) respecting the appointment of a Chief Building Official and Inspectors pursuant to the Building Code Act - (Proposed By-laws 8-20 and 9-20)
- a) That draft By-law 8-20, being a By-law to amend Building By-law 55-19, as amended, so as to remove provisions respecting the appointment of a Chief Building Official and inspectors pursuant to the Building Code Act, be enacted;
- b) That draft By-law 9-20, being a By-law to appoint a Chief Building Official and inspectors pursuant to the Building Code Act, delegate Council's authority to appoint inspectors to the Chief Building Official and to set out a Code of Conduct for Building Officials, be enacted.
- 13.11 SRCFS.20.006 – Semi Annual Report – Non-Competitive Acquisitions
- a) That Staff Report SRCFS.20.006 regarding Semi Annual Report - Non-Competitive Acquisitions be received for information purposes only.
- 13.12 Memorandum from David Dexter, Director of Financial Services/Treasurer, dated February 5, 2020, regarding the 2020 Draft Operating Budget - Revised Recommendations - (refer to Item 13.3.5)
- That the memorandum from David Dexter, Director of Financial Services/Treasurer, dated February 5, 2020, regarding Revised Recommendations to the 2020 Draft Operating Budget, be received, and that the following revised recommendations regarding staff report SRCFS.20.002, be adopted:
- a) That the 2020 Operating Budget with a recommended budget increase of \$845,700 and a total tax levy of \$116,894,500 (excluding supplementary taxes), be adopted inclusive of the following adjustment:
- i) The costs associated with the 4 new firefighters approved as part of the 2019 Operating Budget be removed from the 2020 Operating Budget.
- b) That the 2020 Seniors Tax Assistance Grant be increased to \$404;

- c) That draft By-law 2-20 as updated and attached, be enacted to adopt the 2020 Operating Budget;**
  - d) That the Capital Asset Sustainability Fee budget increase of \$1,160,500 and total fee levy of \$5,392,100 for the 2020 taxation year, be adopted;**
  - e) That draft By-law 3-20 as updated and attached, be enacted to adopt the 2020 Water, Wastewater and Stormwater Budgets;**
  - f) That the Financial Outlook as provided in SRCFS.20.002, be received;**
  - g) That, as required by Ontario Regulation 284/09, Municipal Act 2001, the compliance report as provided in staff report SRCFS.20.002 be approved for expenses that have been excluded from the 2020 Operating Budget;**
  - h) That the Library Board's 2019 Operating Surplus be allocated to the Library Special Purposes Reserve;**
  - i) That Council approve a project budget of \$150,000, funded from the Fire DC Reserve Fund, to update the Richmond Hill Fire and Emergency Services Master Plan, as well as comply with Provincial legislative requirements for a Community Risk Assessment.**
- \*13.13 Correspondence from James Counter, Ward 1 representative for the Heritage Richmond Hill Committee, received on February 11, 2020, regarding the Demolition Request for 11575 Yonge Street - the former Jefferson Schoolhouse - (refer to Item 13.4.1)
- a) That the correspondence from James Counter, Ward 1 representative for the Heritage Richmond Hill Committee, received on February 11, 2020, regarding the Demolition Request for 11575 Yonge Street - the former Jefferson Schoolhouse, be received.**
- \*13.14 Correspondence from Jessica Tse, 3 Gatcombe Circle, received on February 11, 2020, regarding the 2020 Community and Cultural Grant Program - (refer to Item 13.5)
- a) That the correspondence from Jessica Tse, 3 Gatcombe Circle, received on February 11, 2020, regarding the 2020 Community and Cultural Grant Program, be received.**
- \*13.15 Correspondence from Cheryl Lewandowski, on behalf of Blue Dot Richmond Hill, received on February 11, 2020, regarding Richmond Hill Climate Change Actions - (refer to Item 13.8)
- a) That the correspondence from Cheryl Lewandowski, on behalf of Blue Dot**



Richmond Hill, received on February 11, 2020, regarding Richmond Hill Climate Change Actions, be received.

**14. Other Business**

**15. Emergency/Time Sensitive Matters**

**16. By-laws**

16.1 By-law 2-20 - A By-law to Adopt the 2020 City Operating Budget

Explanation: Agenda Item 13.3.5

16.2 By-law 3-20 - A By-law to adopt the 2020 Water, Wastewater and Stormwater Budgets

Explanation: Agenda Item 13.3.5

16.3 By-law 8-20 - A By-law to amend Building By-law 55-19, as amended, so as to remove provisions respecting the appointment of a Chief Building Official and inspectors pursuant to the Building Code Act

Explanation: Agenda Item 13.10

16.4 By-law 9-20 - A By-law to appoint a Chief Building Official and inspectors pursuant to the Building Code Act, delegate Council's authority to appoint inspectors to the Chief Building Official and to set out a Code of Conduct for Building Officials

Explanation: Agenda Item 13.10

16.5 By-law 12-20 - A By-law to repeal and replace Chapter 278 of the Municipal Code (Public Notice)

Explanation: Agenda Item 13.3.1

16.6 By-law 16-20 - A By-law to assume external municipal sanitary sewer and related appurtenances within the Hall Street road allowance

Explanation: Agenda Item 13.9

\*16.7 By-law 4-20 - A By-law to Amend By-law 255-96, as amended, of the Corporation of the City of Richmond Hill

Explanation: Rodeo Homes Richmond Hill Inc., 143 Pathlane Road, in addition to Part of Block 100, Plan 65M-2798, known as Springbrook Park - City File D02-17007

**17. Closed Session**

\*17.1 Resolution to Move Into Closed Session and General Nature Thereof:

(Deferred from the December 18, 2019 Council meeting)

**That Council resolve into a closed session meeting:**

**a) To receive advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, with respect to payment of Parkland Cash-in-lieu (Section 239(2)(f) and (e) of the Municipal Act, 2001).**

(Deferred from the December 18, 2019 Council meeting)

\*17.2 Resolution to Reconvene in Open Session

\*17.3 Adoption of Recommendations Arising from the Closed Session Meeting (if required)

**18. By-law to Confirm the Proceedings of Council at this Meeting**

18.1 By-law 17-20

**19. Adjournment**