



# Registered Charity Tax Rebate Application For Charities in Commercial and Industrial Buildings

This application must be received at the tax office or post-marked by the last day of February of the following tax year

Calendar Year for Which  
Rebate Applies

Please include the following with your application:

**Instructions**

1. The Charity should complete Parts A and C.
2. The Charity should request the Landlord to complete Part B.

**Identification**

- A copy of the lease that sets out the amount of property taxes required to be paid by the charitable organization and / or

**Landlord Total Taxes**

- A statement / invoice from the landlord of amount of property taxes required to be paid by the charitable organization.

- The Rebate can only be made with respect to eligible charities that pay taxes on properties they occupy in the **commercial** or **industrial** classes of property within the City of Richmond Hill. The rate of rebate is currently 40%. Taxes on property assessed as **residential** are **NOT** applicable.

Tax Roll Number 1938 | \_ \_ \_ | \_ \_ \_ | \_ \_ \_ \_ \_ | \_ \_ \_ \_ \_

## Part A: IDENTIFICATION

Name of Registered Charity:

Address for Which Rebate Applies:

Contact Name:

Contact Telephone No:

Mailing Address:

Email Address:

City

Province

Postal Code

Length of Occupancy at Present Address:

Revenue Canada Charitable Registration Number: \_ \_ \_ \_ \_ | \_ \_ \_ \_ \_ | \_ \_ \_ \_ \_ (Submit Copy of Charter)



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For Charities in Commercial and Industrial Buildings**

Tax Roll Number 1938 | \_ \_ \_ | \_ \_ \_ | \_ \_ \_ \_ \_ | \_ \_ \_ \_ \_

<b>Part B: TAXES PAYABLE BY CHARITY</b>		<b>(To Be Completed By Landlord / Owner)</b>
Total Annual Property Taxes Payable on Assessed Property	\$ _____	
Total Annual Property Taxes Charged to Charity This Year	\$ _____	<b>“A”</b>
If “A” is for a time period other than the full calendar year	From : YY / MM / DD	To : YY / MM / DD
Total Rentable Space of Property (sq.ft.)	_____	Unit No.
Charity's Rentable Space (sq.ft.)	_____	
Registered Charity's Proportional Share of Rentable Space of Property	_____ %	<b>“B”</b>
Rebate Entitlement “A” x 40%	\$ _____	
Signature of Landlord / Owner _____ Date _____		
Landlord / Owner Name _____ Contact Telephone No: _____		

<b>Part C: CERTIFICATION TO BE COMPLETED BY APPLICANT</b>	
<p>I _____ certify that the above information is true, correct and complete. I also acknowledge that I must inform the City of Richmond Hill of any changes in the above, which affects eligibility for a rebate.</p>	
Signature of Signing Officer _____	Title of Signing Officer _____
Commissioner for Taking Affidavits, etc	Date of Application _____