



City of Richmond Hill

Mayoral Decision

(Part VI.1 of the *Municipal Act, 2001*)

Decision Number: 11-24

Purpose: To direct staff to commence the 2025 Budget Process

I, **David West**, Mayor of the City of Richmond Hill, hereby direct, in accordance with Subsections 284.3 and 284.16 of the *Municipal Act, 2001* (the "Act"), the City Manager (or designate) and the City Treasurer as follows:

1. To consult with the Budget Committee of Whole on the preparation of the draft Capital and Operating City budgets for the 2025 Fiscal Year, including a schedule of meetings for Budget Committee of the Whole to comment on the draft 2025 Capital and Operating budgets in Fall 2024;
2. To follow the practices and processes that generally conform with the budget and business planning processes used in the year 2023 and 2024, while still complying with the Provisions of Part VI.1 of the Act;
3. To continue to work collaboratively with all stakeholders including gathering input from Members of Council, City Staff, and the public; and
4. To periodically brief me on the progress of the draft budgets and business plan, as requested by me.

Dated at Richmond Hill, this 22nd day of May, 2024

Original signed in the Office of the Clerk

David West

Mayor