

City of Richmond Hill
Office of the Integrity Commissioner
Consent and Confidentiality Agreement

The Office of the Integrity Commissioner for the City of Richmond Hill (“OIC”) acknowledges receipt of your complaint against one or more Member(s) of Council.

By signing this Agreement, you are acknowledging, accepting, and agreeing to the terms as set out herein.

You agree that:

Your complaint has been submitted to the City Clerk for forwarding to the OIC or directly to the OCI;

To keep confidential all communications and information received from or given to the OIC, including correspondence and draft and final investigation reports. A final investigation report will cease to be confidential once it is included on a City Council open session agenda;

Any information arising out of the investigation process that is not included in a final investigation report will remain confidential;

The OIC will disclose information received from you to the Member(s) of Council whose conduct is complained of and to other parties relevant to the investigation.

The OIC will disclose to you the reply to the complaint received from the Member(s) of Council whose conduct is complained;

The OIC reserves the right to terminate the investigation at any time if it determines that the complaint is frivolous, vexatious, or is made in bad faith or there are no or insufficient grounds to commence or continue an investigation;

Please indicate your understanding of, and agreement to, the content of this Agreement by signing it and returning: an electronic copy to Office of the Integrity Commissioner at suzannecraigintegrity@gmail.com

Office of the Integrity Commissioner for the City of Richmond Hill

I, _____, understand and agree to the contents of this Agreement.

[Print Name]

[Complainant - Signature]

[Date]