

Integrity Commissioner (“IC”) and Office of the Integrity Commissioner (“OIC”) for the City of Richmond Hill (“City”)

Consent and Confidentiality Agreement (“Agreement”)

The Integrity Commissioner for the City of Richmond Hill, Charles A. Harnick, acknowledges receipt of your complaint against one or more Member(s) of Council.

By signing this Agreement, you are acknowledging, accepting, and agreeing with the terms, as set out herein.

You agree that:

Your dispute has been submitted to the City Clerk for forwarding to the OIC; and,
Your dispute relates to the application of the Code of Conduct for Members of Council and/or the application of any procedures, rules and policies of the City governing ethical behavior of Members of Council and/or the provisions of the *Municipal Conflict of Interest Act* (“MCIA”).

You agree to keep confidential all communications and information from the IC and the OIC, including correspondence and draft and final investigation reports. A final investigation report will cease to be confidential once it is included on a Municipal Council open session agenda. The final investigation report may include your identity as the complainant as well as the identity of the Member the complaint was made against.

Any information arising out of the investigation process that is not included in a final investigation report will continue to be held in confidence by you.

The IC and/or the OIC may disclose information received from you to the Member(s) of Council whose conduct is complained of and other parties relevant to the investigation.

The IC and/or the OIC may disclose to you the information received from the Member(s) of Council whose conduct is complained of and other parties relevant to the investigation.

The IC reserves the right to terminate the investigation at any time if the IC determines that the complaint is frivolous, vexatious, or is made in bad faith.

For the purposes of this Agreement, “OIC” also includes ADR Chambers Inc.

Please indicate your understanding of and agreement to the contents of this Agreement by signing it and returning a signed copy by:

Email to integrity@adr.ca;

Fax to 1-877-862-8825 or 416-362-8825; or

Mail to

Office of the Integrity Commissioner
ADR Chambers Inc.
180 Duncan Mill Road, 4th floor
Toronto, ON
M3B 1Z6

If you do not understand any part of this Agreement, or you have any concerns about the content of this Agreement, you should obtain independent legal advice before signing it.

I, _____ [Print Name], understand and agree to the contents of this Agreement:

Complainant – Signature

Date