



TOWN OF RICHMOND HILL  
COMMITTEE OF ADJUSTMENT  
THE PLANNING ACT - SECTION 57  
APPLICATION FOR VALIDATION OF TITLE

FILE NO. \_\_\_\_\_

**PLEASE TYPE OR USE BLACK INK:**

1. (a) **Owner(s):** \_\_\_\_\_  
(Please Indicate Name(s) *Exactly* as Shown on the Transfer/Deed of Land)

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

(b) Authorized Agent (if any): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

(c) Please specify to whom all communications should be sent: Owner [ ] Agent [ ]

2. Location and Description of Land:

Municipality (City/Town/Township) \_\_\_\_\_

Former Municipality \_\_\_\_\_

Concession No \_\_\_\_\_ Lot(s) \_\_\_\_\_ Registered Plan No \_\_\_\_\_ Lot(s) \_\_\_\_\_

Reference Plan No \_\_\_\_\_ Part(s) \_\_\_\_\_

Name of Street \_\_\_\_\_ Street No \_\_\_\_\_

Frontage \_\_\_\_\_ Depth \_\_\_\_\_ Area \_\_\_\_\_

Existing Use \_\_\_\_\_ Proposed Use \_\_\_\_\_

Number and use of buildings and structures (both existing and proposed) on the land:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. In whose name is the property registered? \_\_\_\_\_

4. When was the property purchased? \_\_\_\_\_

5. Did the previous owner retain any interest in the subject land? Yes [ ] No [ ]

If "yes", please give details \_\_\_\_\_

\_\_\_\_\_

6. Do you have any interest in any abutting parcel of land? Yes [ ] No [ ]

If "yes", please give details \_\_\_\_\_

7. Why do you consider your title may require validation? (use separate page if necessary)

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8. Type of access to subject land:

Provincial Highway       Regional Road

Municipal Road                       Other \_\_\_\_\_

9. What type of water supply is proposed? (Check appropriate space)

**TYPE**

Municipally owned and operated piped water supply

Lake

Well

Other (Specify) \_\_\_\_\_

10. What type of sewage disposal? (Check appropriate space)

**TYPE**

Municipally owned and operated sanitary sewage system

Septic tank

Other (Specify) \_\_\_\_\_

11. When will above noted water supply and sewage disposal services be available?

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12. What is the correct current designation of the subject land in any applicable official plan and zoning by-law?

(a) Local Municipal Official Plan Designation \_\_\_\_\_

(b) Local Municipal Zoning By-law Designation \_\_\_\_\_

(c) Does the parcel comply with these documents?                      Yes       No

13.(a) Has the owner previously severed any land from this holding?                      Yes       No

(b) If "Yes", please indicate previous severances on the required sketch and supply the following information for each lot severed (attach schedule if required):

Grantee's (Purchaser's) name \_\_\_\_\_

Relationship (if any) to owner \_\_\_\_\_

Use of parcel \_\_\_\_\_

Date parcel created \_\_\_\_\_

**NOTES:**

1. If this application is signed by an agent or solicitor on behalf of an applicant, the owner's written authorization must accompany the application. If the applicant is a corporation acting without agent or solicitor, the application must be signed by an officer of the corporation and the corporation's seal (if any) must be affixed.
2. The Committee of Adjustment requires that each application be accompanied by 1 copy of a preliminary drawing showing:
  - (a) abutting land owned by the applicant, its boundaries and dimensions;
  - (b) the distance between the applicant's land and the nearest township lot line or appropriate landmark (e.g. bridge, railway crossing, etc.);

- (c) the parcel of land that is the subject of the application, its boundaries, dimensions and area;
- (d) the location of all land previously severed from this holding, if any;
- (e) the approximate location of all natural and artificial features on the subject land (e.g. buildings, railways, highways, watercourses, drainage ditches, banks, slopes swamps, wooded areas, wells and septic tanks) and the location of any of these features on adjacent lands which may affect the application;
- (f) the location, width and names of all road allowances, rights-of-way, streets or highways within or abutting the property, indicating whether they are public travelled roads, private roads, rights-of-way or unopened road allowances; and
- (g) the location and nature of any restrictive covenant or easement affecting the subject land.

It is required that one copy of the application form be filed together with the applicable fee in cash, money order or by cheque made payable to the **Town of Richmond Hill**.

For the purposes of this application, the Owner/Applicant/Agent grants permission to the members of the Committee of Adjustment, Town of Richmond Hill staff and their agents to enter upon the said property for inspection purposes.

**FREEDOM OF INFORMATION**

For the purposes of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body any information that is collected under the authority of the Planning Act for the purposes of processing this application.

Owner/Applicant/Agent Signature	Date
Owner/Applicant/Agent Signature	Date

**DECLARATION**

I/we \_\_\_\_\_ of \_\_\_\_\_ solemnly declare that:  
 all of the above statements and the statements contained in all of the exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me at the Town of  Richmond Hill in the Region of York  this _____ day of _____, 200__  _____ A Commissioner, etc.	<b>TO BE SIGNED IN THE PRESENCE OF A          COMMISSIONER FOR TAKING AFFIDAVITS</b>  _____ Owner/Applicant/Agent Signature  _____ Owner/Applicant/Agent Signature
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**AUTHORIZATION**

If the applicant is not the owner of the land that is the subject of this application, the authorization set out below must be completed by the owner.

**AUTHORIZATION OF OWNER**

I/we \_\_\_\_\_ am/are the owner(s) of the land that is the subject of this consent application. I/we authorize \_\_\_\_\_ to make this application on my/our behalf and to provide any of my/our personal information necessary for the processing of this application.

Signature	Date
Signature	Date

**INFORMATION PROVIDED IN THIS APPLICATION WILL BECOME PART OF A PUBLIC RECORD**