



# Application For Permit to Inject TreeAzin™ Systemic Insecticide Into Town-owned Trees

**Application Background Information:**

Richmond Hill has developed an Emerald Ash Borer (EAB) Management Strategy which aims to reduce the significant aesthetic, environmental and financial impacts of EAB by injecting pesticide (TreeAzin™) into some of the largest and healthiest ash trees along streets and in parks. Ash street trees that do not receive the injections will eventually be removed and replaced with a new non-ash tree.

TreeAzin™ can help minimize damage caused by EAB if trees are treated while they are still in good condition. It is injected directly into the trunk of ash trees and is taken up through the tree's tissue. When used properly, TreeAzin™ does not pose any health risk to people, pets or wildlife. For continued control of EAB, TreeAzin™ must be injected into trees every two years between the months of June to August.

Not all ash trees will be treated by the Town. However, Richmond Hill property owners may apply for a permit in order to arrange for the injection of TreeAzin™ into Town-owned ash trees adjacent to their property, at their own expense by completing this application. A list of companies licensed to perform TreeAzin™ injections can be found at [www.bioforest.ca](http://www.bioforest.ca). Once an application has been submitted to the Town, Natural Environment staff will assess the candidate tree(s) to determine their suitability for TreeAzin™ injections. Property owners will be notified of the Town's decision in writing within 15 business days of receiving a completed application.

**WORK MAY NOT COMMENCE PRIOR TO THE ISSUANCE OF A PERMIT BY THE TOWN.**

**BY COMPLETING AND SIGNING THIS APPLICATION, the Property Owner and Contractor acknowledge and agree to the terms and conditions set out on the back of this form relating to this application and any work pursuant to a permit, if approved.**

Name of Applicant (s): \_\_\_\_\_ (the "Property Owner")  
(please print)

I/We am/are the owner of the following property: \_\_\_\_\_  
(municipal address, including postal code)

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Descriptive location of tree(s) ("Candidate Tree(s)") which the Property Owner intends to have injected ("Work"):  
\_\_\_\_\_  
\_\_\_\_\_

Anticipated date of Work: \_\_\_\_\_

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_ (DD/MM/YY)

Contractor selected by the Property Owner for the Work: \_\_\_\_\_ (the "Contractor")

Contractor's Authorized Representative(s) Name and Title: \_\_\_\_\_  
(please print)

Contractor's Authorized Representative(s) Signature: \_\_\_\_\_  
I/We have the authority to bind the Contractor

**Application Checklist** – the following documentation must be submitted in order for an application to be considered complete.

- Completed application form with all required signatures
- Property owner proof of identification (include a copy of a government issued piece of photo identification)
- Contractor's insurance
- Contractor's WSIB

**Personal information on this form is collected under the authority of the *Municipal Act, 2001, S.O. 2001, C.25, and will be used in connection with the administration of permits for the injection of TreeAzin™ Systemic Insecticide into Town-owned trees.***



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## TERMS AND CONDITIONS:

1. Upon receipt by the Corporation of the Town of Richmond Hill (the "Town") of this completed and signed application, the Town will inspect the candidate tree(s) to determine their suitability for administration of TreeAzin™ Systemic Insecticide.
2. Issuance to the Property Owner of the permit to inject Town-owned trees with TreeAzin™ Systemic Insecticide (the "Work") by the Town is conditional on the Town being satisfied that the candidate trees would benefit from such Work and the following documentation being provided to the Town:
  - (a) a current letter or certificate of clearance from the Workplace Safety and Insurance Board (WSIB), stating that the Contractor is in good standing with the WSIB, or alternatively, evidence in a form satisfactory to the Town that the Contractor does not require WSIB; and
  - (b) a Town standard certificate of insurance form, a copy of which can be downloaded from the Town's website (RichmondHill.ca), evidencing the coverage for the Contractor **for general liability insurance of at least \$1,000,000** and motor **vehicle liability of at least \$1,000,000** naming the Town of Richmond Hill as additional insured.
3. All Work is to be undertaken pursuant to an agreement between the Contractor and Property Owner and shall be completed at the Property Owner's sole risk and expense. For greater certainty, should any damage to Town-owned property occur in relation to the Contractor's performance of the Work or the issuance of a permit for such Work to the Property Owner, notwithstanding that the damage may have been caused by the Contractor, the Property Owner shall be liable to the Town for ensuring that such damage is rectified and that the Town-owned property is restored to the satisfaction of the Town.
4. The Contractor and any of its personnel must be qualified to administer TreeAzin™ Systemic Insecticide and shall carry out all Work in a good and professional manner in accordance with the Town's latest standards and requirements and any and all statutes, laws, by-laws, regulations, orders and requirements of governmental or other public authorities, including, but not limited to the *Occupational Health and Safety Act* [Ontario], the *Pesticides Act* [Ontario] and the *Pest Control Products Act* [Canada], as well as all provisions of any insurance policies taken out in respect of the work.
5. The Property Owner or the Contractor shall obtain all necessary permits and licenses, and pay all required fees and shall also provide all notices as required by law or policy prior to the commencement of Work.
6. The Property Owner shall require the Contractor to maintain all required insurance coverage during the period of the Work.
7. The Town assumes no liability for any damages or injury that may occur during, as a result of, or in connection with the Work and neither the Property Owner, nor the Contractor, shall have any claim against, or be entitled to or receive any compensation, remuneration or reimbursement from, the Town whatsoever.
8. The Property Owner and Contractor shall indemnify and save harmless the Town against all action suits, claims and demands whatsoever which may be brought against or made upon the Town and from and against all loss, costs, damages, charges and expenses whatsoever which may be incurred, sustained or paid by the Town for or by reason of or on account of the permission hereby granted and/or in connection with the Work..
9. The Town may impose any conditions on any permit issued and/or may refuse, suspend or revoke any permit issued at any time.
10. Once issued, a permit will only remain valid until August 31<sup>st</sup> of the current year in which it was issued. A new application must be submitted each year in which the property owner intends to have the candidate tree(s) injected with TreeAzin™.
11. In accordance with the Trees on Town Street By-law 40-07, the Town may remove any Town-owned tree at their discretion where the removal is deemed necessary in the public interest.

### Completed applications may be submitted:

- By email: [naturalenvironment@richmondhill.ca](mailto:naturalenvironment@richmondhill.ca)
- By mail: Town of Richmond Hill, Natural Environment Section, 225 East Beaver Creek Rd. Richmond Hill, ON L4B 3P4
- In person: 225 East Beaver Creek Rd. Richmond Hill, 5<sup>th</sup> floor

<b>FOR OFFICE USE ONLY</b>		
Applicant I.D. <input type="checkbox"/> Yes <input type="checkbox"/> No	Proof of property ownership <input type="checkbox"/> Yes <input type="checkbox"/> No	Satisfactory Tree Inspection <input type="checkbox"/> Yes <input type="checkbox"/> No
Contractor's Insurance <input type="checkbox"/> Yes <input type="checkbox"/> No      Contractor's WSIB <input type="checkbox"/> Yes <input type="checkbox"/> No		
Approved By: _____	Date Permit Issued: _____	
Title: _____	Permit Number: _____	
Comments: _____ _____		